ECEDHA Annual Meeting, Spring 2018
Mid Atlantic Regional Meeting

March 18, 2018, Monterey CA

Minutes prepared by: Robi Polikar

In attendance: Robi Polikar (Rowan), George Pappas and Sid Deliwala (UPenn), Alan Cheville (Bucknell), Li Bai (Temple), Suresh Subramaniam (GWU), Yih-Choung Yu (Lafayette), Chengshan Xiao (Lehigh).

Summary: We discussed a number of issues, including efforts to increase the usefulness of and participation in our annual regional meeting. A new organizational structure is instituted with the following three officers elected:

Robi Polikar – President (Rowan, organized Fall 2017 regional meeting)
Suresh Subramaniam – Vice President (GWU, will organize Fall 2018 regional meeting)
Yih-Choung Yu – Secretary (Lafayette, will organize Fall 2019 regional meeting)

Traditionally, during the main ECEDHA meeting, someone usually volunteers to host the next regional meeting, with the entire burden of hosting such a meeting falling on that volunteer's shoulder. We have been doing this in a rather ad hoc manner for a number of years now, and as a result many of regional meetings have been lightly attended (with the recent exception of our meeting at Penn in 2016).

We have learned some best practices from our other colleagues across different regions, and we would like to implement some of those best practices.

First, we decided to form a three-person "board" to help organize our events: a President, a Vice President and a Secretary, all of whom will be involved in organizing the regional meeting in a rotating process as follows: every year, we will elect a new Secretary, who will need to self-nominate or accept a nomination with the understanding that his/her institution will host the regional meeting in two year's time. Every year, the previous Secretary will become the current Vice President, and the Vice President will then become the President. Each year, the current Vice President will host the regional meeting at his/her home institution, with help from the President who will have hosted the event the previous year and hence will be able to share his/her experience both with the Vice President and the Secretary. This rotating process will hopefully allow us to better plan and organize, and lead to more productive and useful meetings. We will schedule our regional meeting sometime in Fall; the exact date will be proposed by the hosting institution, trying to avoid ABET visit dates or other major events.

Since we are starting this process this year, we needed to elect all three volunteers: **Suresh Subramaniam** volunteered (and was subsequently nominated and elected) to be the Vice President and graciously agreed to host our 2018 Regional Meeting at George Washington University in DC. Yih-Choung Yu volunteered and was then elected as the Secretary and hence will be hosting our 2019 regional meeting at Lafayette College. Since Robi hosted the 2017 Regional meeting at Rowan, he was elected to serve as the President. Robi will work with Suresh and Yih-Choung regarding the logistics of 2018 meeting and will soon propose some potential dates.

We have also discussed several potential agenda items for our 2018 Regional Meeting:

- ABET discussion, mapping a-k to the new 1-7 outcomes
- Recruiting Computer Engineering candidates and also increasing overall diversity in faculty
- Curriculum innovation
- Drop in international student applications
- Invitation to NSF program officers to come and join our meeting
- Reaching out to high schools and inviting high school counselors to our meeting
- Marketing and Branding
- Creating a new regional group website
- Creating a by-laws