

**ASSOCIATE DEAN OF ENGINEERING**  
**San Diego State University**  
**College of Engineering**

The College of Engineering at San Diego State University (SDSU) invites applications and nominations for the position of Associate Dean to begin in August 2016.

The Associate Dean who is a key administrator within the College of Engineering is responsible for overseeing initiatives that support and enhance the undergraduate and graduate programs and the research enterprise within the College of Engineering including:

- Serving as liaison to the SDSU Research Foundation, managing grants and contracts (approving the proposal routing forms, indirect costs, and cost sharing), and research infrastructure.
- Facilitating the organizational and institutional support for major research initiatives and proposals, mentoring new faculty, reviewing proposals, assisting faculty in identifying new research opportunities especially those that are interdisciplinary.
- Ensuring responsible research conduct and research safety.
- Developing research collaborations with San Diego's robust local engineering industry and governmental laboratories, overseeing the College's technology transfer and industrial research relations, and approving requests for consultant or other service agreements.
- Developing new programs, and growing and managing the existing undergraduate and graduate programs.
- Managing data collection and reporting for collegiate research and graduate and undergraduate programs.
- Assisting the Dean with facilities management, including renovation projects and space planning.
- Assisting the Dean with fiscal planning including forecasting, budgeting, risk management, and oversight of College's budget expenditures, reporting and compliance.
- Managing and collaborating with the Department Chairs on processes and data analyses related to the Student Learning Outcomes (SLOs), assessment, and continuous improvement processes with the result that ABET accreditation standards are maintained.
- Coordinating with Department Chairs and University administration, the scheduling of courses, the resolution of course conflicts, and the allocation of assigned time for research.
- Working with the College Curriculum Committee and reviewing curriculum proposals.
- Serving as a point of contact for effectively managing personnel issues and conflict of interest in accordance with SDSU Policies.

Only applicants who have earned a doctorate in engineering with experience in university administration that would qualify them for an appointment in one of the College's academic departments will be considered.

The SDSU College of Engineering is the fastest growing College at SDSU with over 14 new faculty hired in the past two years and an FTES of over 1700 in Fall 2015. The College of Engineering offers B.S. degrees in seven programs through its four departments (Aerospace Engineering, Civil, Construction and Environmental Engineering, Electrical and Computer Engineering, and Mechanical Engineering), M.S. degrees in six programs (Aerospace, Bio-, Civil, Environmental, Electrical, and Mechanical Engineering), a Master of Engineering degree in collaboration with the College of Business Administration, as well as Ph.D. degrees in four engineering science areas (Mechanical and Aerospace, Bio-, Electrical and Computer, and Structural Engineering) jointly with the University of California, San Diego.

San Diego State University is a large, diverse, urban university and Hispanic-Serving Institution with a commitment to diversity, equity, and inclusive excellence. Our campus community is diverse in many ways, including race, religion, color, sex, age, disability, marital status, sexual orientation, gender identity and expression, national origin, pregnancy, medical condition, and covered veteran status. We strive to build and sustain a welcoming environment for all. SDSU is seeking applicants with demonstrated experience in and/or commitment to teaching and working effectively with individuals from diverse backgrounds and members of underrepresented groups.

For more information about SDSU or the College of Engineering visit:  
<http://www.sdsu.edu> or <http://www.engineering.sdsu.edu/engineering>

Review of applications will begin on December 1, 2015, and will continue until position is filled. Applicants can apply through Interfolio: <http://apply.interfolio.com/32047>.

***The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.***

***A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.***

***SDSU is a Title IX, equal opportunity employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, gender identity and expression, marital status, age, disability, pregnancy, medical condition, or covered veteran status.***